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# Rhodes Grove Camp and Conference Center Camp Staff Application

7693 Browns Mill Road ◊ Chambersburg, PA 17202  
717-375-4162 ◊ fax 717-375-4634  
www.rhodesgrove.com

## PERSONAL INFORMATION: *Please print clearly.*

Name \_\_\_\_\_ Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_  
Last First Middle Initial

Gender:  Male  Female

Are you over the age of 18?  Yes  No    Are you over the age of 16?  Yes  No

Permanent Address \_\_\_\_\_

Phone # ( ) \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Mobile/Other Phone # ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

Temporary Address \_\_\_\_\_

Phone # ( ) \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Mobile/Other Phone # ( ) \_\_\_\_\_ Email Address \_\_\_\_\_

(If different from above)

Parent / Guardian Name (if under 18 years of age) \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Parent / Guardian Address (if different from above) \_\_\_\_\_

Street City State Zip

## EDUCATION and CERTIFICATIONS

High School Attended \_\_\_\_\_ Date of (expected) graduation \_\_\_\_\_

College Attended \_\_\_\_\_ Date of (expected) graduation \_\_\_\_\_

Major \_\_\_\_\_ Degree Earned \_\_\_\_\_

I am certified in the following (list expiration date):

CPR \_\_\_\_\_  Lifeguarding \_\_\_\_\_  First Aid \_\_\_\_\_  Other \_\_\_\_\_

Are in interested in being certified for lifeguarding?  Yes  No

## EMPLOYMENT HISTORY

Employer / Company	Position / Job Duties	Dates	Supervisor	Phone #

Have you ever been discharged from any of the above positions? If yes, please explain: \_\_\_\_\_

## VOLUNTEER EXPERIENCE Please list your experience in each area

Church / Youth Group Participation \_\_\_\_\_

Church \_\_\_\_\_ City \_\_\_\_\_

Camp Service (dates, locations, positions) \_\_\_\_\_

Experience with Children / Youth \_\_\_\_\_

## CHURCH INFORMATION

Church Attending \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_ Pastor \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip  
Home Church \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_ Pastor \_\_\_\_\_  
Address \_\_\_\_\_  
Street City State Zip

## POSTION DESIRED (Please see position descriptions)

Service Areas Desired	Related Experience / Skills

**Program Staff Availability:**  June 25 – July 28

Are you interested in supplementing your program staff employment with support staff work before and after the camp program?  Yes  No

Please list all known needed days off and reason why: \_\_\_\_\_  
\_\_\_\_\_

## PERSONAL INFORMATION II

Are you legally authorized to work in the United States and will be able to present evidence of authorization?  
 Yes  No

Do you have the ability to perform all essential job related functions for the position applied for with or without reasonable accommodation?  Yes  No

Have you ever worked under or used a different name? If yes, please provide name(s) below.  
\_\_\_\_\_

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses\*?  Yes  No  
If yes, describe in full. \*A conviction will not necessarily be a bar to employment and will be considered only if job related.  
\_\_\_\_\_  
\_\_\_\_\_

Rhodes Grove Camp and Conference Center reserves the right, in its discretion, to conduct criminal background checks. Please list counties, states and countries of residence for the past seven years.

County \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Dates of Residence \_\_\_\_\_  
County \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Dates of Residence \_\_\_\_\_

Driver's License No. \_\_\_\_\_ State Issued \_\_\_\_\_ Exp. Date \_\_\_\_\_

Do you participate in any of the following social networking websites or have a personal website?

Facebook  Yes  No MySpace  Yes  No (MySpace Web Address \_\_\_\_\_)  
Other website or weblog  Yes  NO (Address \_\_\_\_\_)

\*In general, Rhodes Grove views social networking sites, personal websites, and weblogs positively and respects the right of applicants to use them as a form of self-expression. In the application process, Rhodes Grove may check social networking and weblog sites of applicants that can be viewed by the public (has no privacy settings on it) and review its content. Any content that conflicts with Rhodes Grove policy or could be viewed as inappropriate for working with children may result in not being hired.

Please include a picture of yourself (a candid is acceptable). This is OPTIONAL but very helpful to help us recognize you.

## SKILLS AND ABILITIES

Rhodes Grove seeks to utilize people's gifts, skills and desires as much as possible. Staff applying for one position will often serve in many other areas as well. In the following list, please put a "1" by those areas you can organize and teach and a "2" by those you can assist in.

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Archery                          | <input type="checkbox"/> Group Games         | <input type="checkbox"/> Drama / Skits                   |
| <input type="checkbox"/> Crafts                           | <input type="checkbox"/> Canoeing            | <input type="checkbox"/> Audio / Visual Production       |
| <input type="checkbox"/> Alpine Tower                     | <input type="checkbox"/> Horsemanship        | <input type="checkbox"/> Model Rocketry / Pinewood Derby |
| <input type="checkbox"/> Sports Instruction               | <input type="checkbox"/> Cooking Instruction | <input type="checkbox"/> Nature Discussions / Hiking     |
| <input type="checkbox"/> Swimming                         | <input type="checkbox"/> Zipline/Belaying    | <input type="checkbox"/> Skateboarding                   |
| <input type="checkbox"/> Worship Band (In what capacity?) | _____  |  |

## REFERENCES

Please list two adults who have known you for two or more years and distribute the attached reference forms which should be returned directly to Rhodes Grove. One should be from a pastor. Do NOT include relatives.

Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_ Relationship (supervisor, co-worker, etc.) \_\_\_\_\_  
Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_ Relationship (supervisor, co-worker, etc.) \_\_\_\_\_

## QUESTIONS (Use a separate sheet of paper if needed)

1. Explain the plan of salvation. Please include Scripture references you would use. \_\_\_\_\_

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2. Describe your personal Christian experience and background. Include information regarding your spiritual conversion, church relationships and current opportunities for growth in your Christian walk.

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3. Why do you want to serve at Rhodes Grove? \_\_\_\_\_

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4. What do you believe the Bible teaches about the following topics: sex outside of marriage, homosexual/lesbian activity, alcohol, narcotics and pornography? Indicate, if any, what you practice.

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5. Please include any additional information you think would be helpful. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Confession of Faith The Rhodes Grove Camp and Conference Center

We declare and confess before all people that we believe in...

...**The Holy Trinity:** We believe in God, the Father, the Son, and the Holy Spirit. We believe that these three are one--the Father in the Son, the Son in the Father, and the Holy Spirit equal with both. We believe that this God created the heavens and the earth and all that is in them, things visible as well as invisible, and furthermore He sustains, governs, protects, and supports the same.

...**Jesus Christ:** We believe in Jesus Christ, that He is both God and human. We believe that He became incarnate by the power of the Holy Spirit in the Virgin Mary and was born of her. We believe that He is the Savior and Mediator of all humanity, if they accept the grace offered in Jesus with full faith in Him. We believe that Jesus suffered and died on the cross for us, was buried, arose again on the third day, ascended into heaven, and sits on the right hand of God to intercede for us. We believe He shall come again at the last day to judge the living and the dead.

...**The Holy Spirit:** We believe in the Holy Spirit, Comforter and Guide, that He is equal in being with the Father and the Son, and that He comforts the faithful and guides them into all truth.

...**The Holy Bible:** We believe that the Holy Bible, Old and New Testaments, is the Word of God, that it reveals the only true way to our salvation. We believe that every Christian is obligated to acknowledge and receive it through the influence of the Holy Spirit as the only rule and guide.

...**The Message of Redemption:** We believe that without faith in Jesus Christ, true repentance, forgiveness of sins, and following after Christ, no one can be a true Christian. We believe that the message of redemption through Jesus Christ shall be preached throughout the world. We believe in the holy Christian Church, the communion of saints, the resurrection of the body, and life everlasting.

### APPLICANT STATEMENT

I certify that the information set forth in this application is true, correct and complete without misrepresentation or omissions of any kind whatsoever. I further understand that any misrepresentation or omission may be grounds for rejection of my application or for dismissal if I am employed. If I am dismissed, I will be paid only through the date of dismissal.

I have read and understand the Confession of Faith and voluntarily agree to exemplify and follow the principles contained therein, in word and action, in my duty for Rhodes Grove.

I understand that by accepting a position at Rhodes Grove I will be committing myself to serving others and that my behavior and attitude will be examined in terms of my modeling and ministry to others.

I understand that if employed, I will be required to abide by all camp policies, standards and regulations as they are initiated and maintained by Rhodes Grove.

I hereby authorize Rhodes Grove to contact all prior employees and any references listed herein (or provided by them) to verify all information provided and to obtain any and all information related to my character, past work performance and ability to perform for Rhodes Grove. I further hereby release all references and prior employees from any liability for information that is given in good faith. I voluntarily submit to any criminal/driving background check Rhodes Grove deems necessary. I affirm that I have never been charged with or convicted of any offense relating to child or sexual abuse.

I understand that this is an application for employment and that no employment contract is being offered.

### DO NOT SIGN UNTIL YOU HAVE READ THE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the Applicant Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(Required if applicant is under the age of 18)

If you were recruited by a returning staff member of Rhodes Grove please list their name: \_\_\_\_\_

**THIS APPLICATION MUST BE RETURNED TO RHODES GROVE BY APRIL 15<sup>TH</sup> AND WILL BE REVIEWED WHEN REFERENCE FORMS HAVE BEEN RECEIVED**



### Rhodes Grove Camp and Conference Center Confidential Reference Form for Camp Staff

Individual applying for summer staff: \_\_\_\_\_

The person named above is applying for a summer staff position at Rhodes Grove, a Christian camp and conference center located in South Central Pennsylvania (visit us at [www.rhodesgrove.com](http://www.rhodesgrove.com)). We thank you for your time and your frank and objective appraisal, as this will help serve and protect campers. We keep all information confidential unless you say otherwise. You do not need to share this reference with the applicant, though you are free to.

1. How long have you known the applicant and in what capacity? \_\_\_\_\_

2. How well do you know the applicant? Very well Fairly well Slightly

3. Please rate the applicant on the following:

	Highly Developed	Above Average	Average	Below Average	Unknown
Responsibility	_____	_____	_____	_____	_____
Dependability	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____
Accepts direction from supervisors	_____	_____	_____	_____	_____
Ability to maintain confidentiality	_____	_____	_____	_____	_____
Ability to motivate others	_____	_____	_____	_____	_____
Personal initiative	_____	_____	_____	_____	_____
Enthusiasm for work	_____	_____	_____	_____	_____
Acceptance of difference in others	_____	_____	_____	_____	_____
Accepts criticism	_____	_____	_____	_____	_____
Ability to work in groups	_____	_____	_____	_____	_____

4. Is the applicant a Christian? Yes No If yes, how long? \_\_\_\_\_ To the best of your knowledge, how is the applicant's current personal relationship with God \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. What strong traits do you see in the applicant? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

6. What do you consider the applicant's challenge areas? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

7. Please describe the applicant's work ethic (circle all that apply): lazy, diligent, resourceful, cooperative, complains, lacks discretion, initiates, helpful, generous, needs supervision, average, above average, below average, other: \_\_\_\_\_

8. How well does the applicant respond to authority? Do you have a positive/negative example? \_\_\_\_\_

9. If your child were attending camp, would you feel comfortable having the applicant work with your child in a one-on-one setting as a spiritual mentor all day for a week at a time? Please explain. \_\_\_\_\_

10. Do you have any concerns about the applicant's social or emotional wellbeing? \_\_\_\_\_

11. Knowing the applicant as you do, would you recommend we accept this person:

Enthusiastically

Willingly

Questionably

Not at all

Please feel free to write additional comments below or on a separate sheet of paper. Or if you know of anyone who may know the applicant well and provide additional information please list them below (name, phone).

You may also contact James Reaves, Program Director, at 717-375-4162 or [program@rhodesgrove.com](mailto:program@rhodesgrove.com).

**Your name:** Printed \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

When you have completed this form, please mail it directly to Rhodes Grove by April 15<sup>th</sup> at the following address:

**Rhodes Grove, Attn: James Reaves, 7693 Browns Mill Road, Chambersburg, PA 17202**

Additional Comments: \_\_\_\_\_



# Rhodes Grove Camp and Conference Center Confidential Reference Form for Camp Staff

Individual applying for camp staff: \_\_\_\_\_

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1. How long have you known the applicant and in what capacity? \_\_\_\_\_

2. How well do you know the applicant? Very well Fairly well Slightly

3. Please rate the applicant on the following:

	Highly Developed	Above Average	Average	Below Average	Unknown
Responsibility	_____	_____	_____	_____	_____
Dependability	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____
Accepts direction from supervisors	_____	_____	_____	_____	_____
Ability to maintain confidentiality	_____	_____	_____	_____	_____
Ability to motivate others	_____	_____	_____	_____	_____
Personal initiative	_____	_____	_____	_____	_____
Enthusiasm for work	_____	_____	_____	_____	_____
Acceptance of difference in others	_____	_____	_____	_____	_____
Accepts criticism	_____	_____	_____	_____	_____
Ability to work in groups	_____	_____	_____	_____	_____

4. Is the applicant a Christian? Yes No If yes, how long? \_\_\_\_\_ To the best of your knowledge, how is the applicant's current personal relationship with God \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. What strong traits do you see in the applicant? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. What do you consider the applicant's challenge areas? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





# Rhodes Grove Camp & Conference Center Summer Camp Position Descriptions



Camp Staff is needed from June 25 – July 28

## **Counselor** – (18+ years old)

Counselors live with campers each week ministering in both the gospel of Jesus Christ and discipleship. Counselors need to have the willingness and the maturity to enthusiastically and creatively lead campers in the daily programming of our summer youth camps. **Responsibilities include** leading campers in cabin devotions and Bible studies, leading and/or assisting with skills activities, filling out reports on each camper, participating with campers in group activities, attending Facing North (chapel) with campers, getting to know campers on an individual basis and encouraging campers' faith in Jesus Christ. Other duties as assigned.

## **Junior Counselor** – (16-17 years old)

Junior Counselors must desire to learn the basics of ministering to campers. Junior Counselors need to be energetic and excited about his/her love for Jesus Christ and eager to discover God-given talents and apply them at camp. **Responsibilities include** assisting counselors in the safety, supervision, and spiritual nurture of campers, assisting with filling out reports on each camper and leading and/or assisting with skills activities. Other duties as assigned.

## **Wrangler** – (16+ years old)

Wranglers must be mature and have the ability to teach campers more about horses. Wranglers must have significant equestrian experience and the ability to show campers God's grace through horses. **Responsibilities include** maintenance of stable and riding areas, feeding and caring for horses, teaching riding classes, leading trail rides, and sharing the gospel of Jesus Christ through various equestrian activities.

## **Program Assistant** – (18+ years old; 2 needed)

The Program Assistants must be organized, mature and flexible. The Program Assistants should be experienced in Christian camping (or similar) and must exhibit leadership qualities. The Program Assistants will need to work closely with the Program Director to plan games and activities accordingly. **Responsibilities include** assisting in training of summer staff, planning and leading campers in group games and activities, leading flag raising and lowering, dismissing students to activities, making announcements, leading Bible studies, overall daily schedule administration and supervising the safety of adventure activities. Other duties as assigned.

## **Technology Assistant** – (18+ years old)

The Technology Assistant's role is to capture each week of camp with photos and videos to provide a memory of camp for all campers and staff. The Technology Assistant must have prior experience with capturing and editing video as well as knowledge of necessary programs. The Technology Assistant will also work closely with the Program Director and Program Assistants to plan games and activities. **Responsibilities include** photographing campers and staff throughout the day at activities and worship, capturing and editing video and assisting leadership staff. Other duties as assigned.

\*\*\*\*\*\$25 bonus per week if staff member is certified as a lifeguard. [Lifeguards](#) must have Red Cross CPR and lifesaving certification – a certification session may be provided.\*\*\*\*\*