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Rhodes Grove Camp and Conference Center

Returning Camp Staff Application

7693 Browns Mill Road ◊ Chambersburg, PA 17202
717-375-4162 ◊ fax 717-375-4634
www.rhodesgrove.com

PERSONAL INFORMATION: *Please print clearly.*

Name _____ Date of Application ____/____/____
Last First Middle Initial
Are you over the age of 18? Yes No Gender: Male Female

Permanent Address _____
Street City State Zip
Phone # () _____ Mobile/Other Phone # () _____ Email Address _____

Temporary School Address _____
Street City State Zip
Phone # () _____ Mobile/Other Phone # () _____ Email Address _____
(If different from above)

Address is effective ____/____/____ thru ____/____/____ School Phone # () _____
Parent / Guardian Name (If under 18 years of age) _____ Phone # () _____
Parent / Guardian Address (If different from above) _____
Street City State Zip

POSTION DESIRED (Please see attached position descriptions)

Service Areas Desired	Related Experience / Skills

Program Staff Availability: June 24-July 28

Are you interested in supplementing your program staff employment with support staff work before and after the camp program? Yes No

Please list all known needed days off and reason why: _____

EDUCATION and CERTIFICATIONS

High School Attended _____ Date of (expected) graduation _____
College Attended _____ Date of (expected) graduation _____
Major _____ Degree Earned _____

I am certified in the following (list expiration date):
 CPR _____ Lifeguarding _____ First Aid _____ Other _____
Are you interested in being certified for lifeguarding? Yes No

REFERENCE

Please provide one professional reference that you have been in contact with in the last year that can attest to your job performance or character and have them fill out the attached reference form. This person can NOT be a relative/friend/co-worker.

Name _____ Phone # () _____

If you have recruited anyone to be a member of Rhodes Grove staff please list their names below:

(For more information about staff recruitment bonus please visit the website or call Rhodes Grove)

PERSONAL INFORMATION II

Are you legally authorized to work in the United States and will be able to present evidence of authorization?

Yes No

Do you have the ability to perform all essential job related functions for the position applied for with or without reasonable accommodation? Yes No

Have you ever worked under or used a different name? If yes, please provide name(s) below.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses*? Yes No

If yes, describe in full. *A conviction will not necessarily be a bar to employment and will be considered only if job related.

Driver's License No. _____ State Issued _____ Exp. Date _____

Do you participate in any of the following social networking websites or have a personal website?

Facebook Yes No MySpace Yes No (MySpace Web Address _____)

Other website or weblog Yes NO (Address _____)

*In general, Rhodes Grove views social networking sites, personal websites, and weblogs positively and respects the right of applicants to use them as a form of self-expression. In the application process, Rhodes Grove may check social networking and weblog sites of applicants that can be viewed by the public (has no privacy settings on it) and review its content. Any content that conflicts with Rhodes Grove policy or could be viewed as inappropriate for working with children may result in not being hired.

QUESTIONS (Use a separate sheet of paper if needed)

1. Please list some successes and struggles from last summer as well as goals for this summer: _____

2. How have you grown spiritually since you left camp last summer (Include what the Lord is teaching you right now)? _____

3. Have you made any significant changes in your life since last summer? _____

4. Why do you want to return to Rhodes Grove this summer? (Also note why you have chosen the to apply for this postion) _____

5. What do you want to Rhodes Grove to do for you this summer? _____

APPLICANT STATEMENT

- I certify that the information set forth in this application is true, correct and complete without misrepresentation or omissions of any kind whatsoever. I further understand that any misrepresentation or omission may be grounds for rejection of my application or for dismissal if I am employed. If I am dismissed, I will be paid only through the date of dismissal.
- I understand that by accepting a position at Rhodes Grove I will be committing myself to serving others and that my behavior and attitude will be examined in terms of my modeling and ministry to others.
- I understand that if employed, I will be required to abide by all camp policies, standards and regulations as they are initiated and maintained by Rhodes Grove.
- I hereby authorize Rhodes Grove to contact all prior employees and any references listed herein (or provided by them) to verify all information provided and to obtain any and all information related to my character, past work performance and ability to perform for Rhodes Grove. I further hereby release all references and prior employees from any liability for information that is given in good faith. I voluntarily submit to any criminal/driving background check Rhodes Grove deems necessary. I affirm that I have never been charged with or convicted of any offense relating to child or sexual abuse.
- I understand that this is an application for employment and that no employment contract is being offered.

DO NOT SIGN UNTIL YOU HAVE READ THE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the Applicant Statement.

Signature of Applicant _____ Date ____/____/____

Signature of Parent/Guardian _____ Date ____/____/____

(Required if applicant is under the age of 18)

THIS APPLICATION MUST BE RETURNED TO RHODES GROVE BY APRIL 15TH AND WILL BE REVIEWED WHEN REFERENCE FORM HAS BEEN RECEIVED



Rhodes Grove Camp and Conference Center Confidential Reference Form for Camp Staff

Individual applying for camp staff: _____

The person named above is applying for a summer staff position at Rhodes Grove, a Christian camp and conference center located in South Central Pennsylvania (visit us at www.rhodesgrove.com). We thank you for your time and your frank and objective appraisal, as this will help serve and protect campers. We keep all information confidential unless you say otherwise. You do not need to share this reference with the applicant, though you are free to.

1. How long have you known the applicant and in what capacity? _____

2. How well do you know the applicant? Very well Fairly well Slightly

3. Please rate the applicant on the following:

	Highly Developed	Above Average	Average	Below Average	Unknown
Responsibility	_____	_____	_____	_____	_____
Dependability	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____
Accepts direction from supervisors	_____	_____	_____	_____	_____
Ability to maintain confidentiality	_____	_____	_____	_____	_____
Ability to motivate others	_____	_____	_____	_____	_____
Personal initiative	_____	_____	_____	_____	_____
Enthusiasm for work	_____	_____	_____	_____	_____
Acceptance of difference in others	_____	_____	_____	_____	_____
Accepts criticism	_____	_____	_____	_____	_____
Ability to work in groups	_____	_____	_____	_____	_____

4. Is the applicant a Christian? Yes No If yes, how long? _____ To the best of your knowledge, how is the applicant's current personal relationship with God _____

5. What strong traits do you see in the applicant? _____

6. What do you consider the applicant's challenge areas? _____

7. Please describe the applicant's work ethic (circle all that apply): lazy, diligent, resourceful, cooperative, complains, lacks discretion, initiates, helpful, generous, needs supervision, average, above average, below average, other: _____

8. How well does the applicant respond to authority? Do you have a positive/negative example? _____

9. If your child were attending camp, would you feel comfortable having the applicant work with your child in a one-on-one setting as a spiritual mentor all day for a week at a time? Please explain. _____

10. Do you have any concerns about the applicant's social or emotional wellbeing? _____

11. Knowing the applicant as you do, would you recommend we accept this person:

Enthusiastically

Willingly

Questionably

Not at all

Please feel free to write additional comments below or on a separate sheet of paper. Or if you know of anyone who may know the applicant well and provide additional information please list them below (name, phone).

You may also contact James Reaves, Program Director, at 717-375-4162 or program@rhodesgrove.com.

Your name: Printed _____ Signed _____ Date _____

When you have completed this form, please mail it directly to Rhodes Grove by April 15th at the following address:

Rhodes Grove, Attn: James Reaves, 7693 Browns Mill Road, Chambersburg, PA 17202

Additional Comments: _____



Rhodes Grove Camp & Conference Center Summer Camp Position Descriptions



Camp Staff is needed from June 24– July 28

Counselor – (18+ years old)

Counselors live with campers each week ministering in both the gospel of Jesus Christ and discipleship. Counselors need to have the willingness and the maturity to enthusiastically and creatively lead campers in the daily programming of our summer youth camps. **Responsibilities include** leading campers in cabin devotions and Bible studies, leading and/or assisting with skills activities, filling out reports on each camper, participating with campers in group activities, attending Facing North (chapel) with campers, getting to know campers on an individual basis and encouraging campers' faith in Jesus Christ. Other duties as assigned.

Junior Counselor – (16-17 years old)

Junior Counselors must desire to learn the basics of ministering to campers. Junior Counselors need to be energetic and excited about his/her love for Jesus Christ and eager to discover God-given talents and apply them at camp. **Responsibilities include** assisting counselors in the safety, supervision, and spiritual nurture of campers, assisting with filling out reports on each camper and leading and/or assisting with skills activities. Other duties as assigned.

Wrangler – (16+ years old)

Wranglers must be mature and have the ability to teach campers more about horses. Wranglers must have significant equestrian experience and the ability to show campers God's grace through horses. **Responsibilities include** maintenance of stable and riding areas, feeding and caring for horses, teaching riding classes, leading trail rides, and sharing the gospel of Jesus Christ through various equestrian activities.

Program Assistant – (18+ years old; 2 needed)

The Program Assistants must be organized, mature and flexible. The Program Assistants should be experienced in Christian camping (or similar) and must exhibit leadership qualities. The Program Assistants will need to work closely with the Program Director to plan games and activities accordingly. **Responsibilities include** assisting in training of summer staff, planning and leading campers in group games and activities, leading flag raising and lowering, dismissing students to activities, making announcements, leading Bible studies, overall daily schedule administration and supervising the safety of adventure activities. Other duties as assigned.

Technology Assistant – (18+ years old)

The Technology Assistant's role is to capture each week of camp with photos and videos to provide a memory of camp for all campers and staff. The Technology Assistant must have prior experience with capturing and editing video as well as knowledge of necessary programs. The Technology Assistant will also work closely with the Program Director and Program Assistants to plan games and activities. **Responsibilities include** photographing campers and staff throughout the day at activities and worship, capturing and editing video and assisting leadership staff. Other duties as assigned.

Work Crew-(15+ years old)

The Work Crew is vital part of the staff here at Rhodes Grove Camp. The Work Crew is the behind the scenes team that makes everything at camp happen. Jobs include: set up for activities, cleaning camp including dining hall, bathrooms, retreat center, and Kauffman Lodge. It is also the Work Crew's responsibility to make sure that all of the trash is emptied on a regular basis. Other duties as assigned.

*****\$25 bonus per week if staff member is certified as a lifeguard. **Lifeguards** must have Red Cross CPR and lifesaving certification – a certification session may be provided.*****